



IDHCC Zoom Board Meeting

November 4, 2021

Present: Stephanie Labenz, Deb Edwards, Julie Halfpop, Stephanie Johnson, Sandy Goree, Ann Sposato, Andrea Maher, Kristen Simon-Frank

Newsletter discussion:

What distinguishes our newsletter from IAND or DHCC newsletter?

How does it provide value and connect to our members?

Clarify- does newsletter editor bear all responsibility for finding all content articles, contacting writers, etc.?

Content: typically contains meeting minutes, Chair's message, promo for upcoming meetings. Would like regular updates from CMS/OSHA, etc; is Kathleen Niedert still interested in doing this? Kathleen had an extensive list of resources and websites on her "How to Consult" handout that could be included.

Instead of board members writing all the articles, encourage non-board members or potential members to contribute. Topics of interest could be suggested by members at Spring meeting.

Ann, Julie and Stephanie L. will meet to determine next newsletter theme. Andrea can contribute infection control/hand hygiene audits that she has developed for her facility.

Will try sending a paper copy in the mail to members along with personal invitation to potential members. Ann has mailed newsletters in the past.

Next newsletter content to be submitted to Ann by December 17, 2021. Will be mailed in January 2022.

*Include password to access board meeting minutes and newsletter on IAND site: IDHCC2021

Membership:

Stephanie L will call Josh to set up new method, D/C Eventbrite. Need to update website for how to join IDHCC and update board members.

Discussion if IDHCC is still viable as external from IAND. Sandy noted we spent about \$1500 in order to become external. If we re-joined, all monies would be turned over to IAND. Nomination board members are struggling to find people to serve on the board. Sending a paper newsletter in January and having a live meeting in spring may generate new interest.

Treasurer report:

\$500 from joint Spring meeting sent to ANFP as good will gesture.

Question where is revenue from people watching IDHCC "How to Consult" – have not received any funds from IAND.

Spring Meeting:

Plan is to hold it in person, not virtual. Value provided in hands-on learning sessions.

Location will be in Ames, at hospital or care center instead of hotel to reduce cost. Box lunches can be catered.

Andrea and Julie will contact venues and check available dates (March 25, April 1, April 8) cost, room size, etc.

Determine what we will charge. What is our budget? What revenue can we anticipate from vendors?

Andrea has contacted Iowa State to present a 2 hour hands-on session on Nutrition Focused Physical Exam.

This can be followed by a panel discussion of RDs who use NFPE in care centers.

Mary Kelly can present 2 hours on oral health.

Looking for an inspirational speaker and Renal speaker for the afternoon.

Binder of information on how to be event coordinator seems to be missing. Especially valuable information would be sample speaker contracts and working with vendors.

Next Zoom board meeting Thursday, December 16, 2021.

Minutes submitted by Kristen Simon-Frank, Secretary